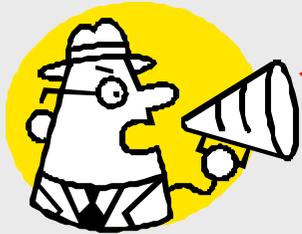
A white banner with a black outline and a ribbon-like shape, containing the text 'WELCOME Thank You for Attending' in blue.

WELCOME
Thank You for Attending

**Please Sign In on the
Workshop Attendance Sheet**

--and--

**Log into BW using Internet Explorer
<https://bwprod01.ifmp.nasa.gov/>**



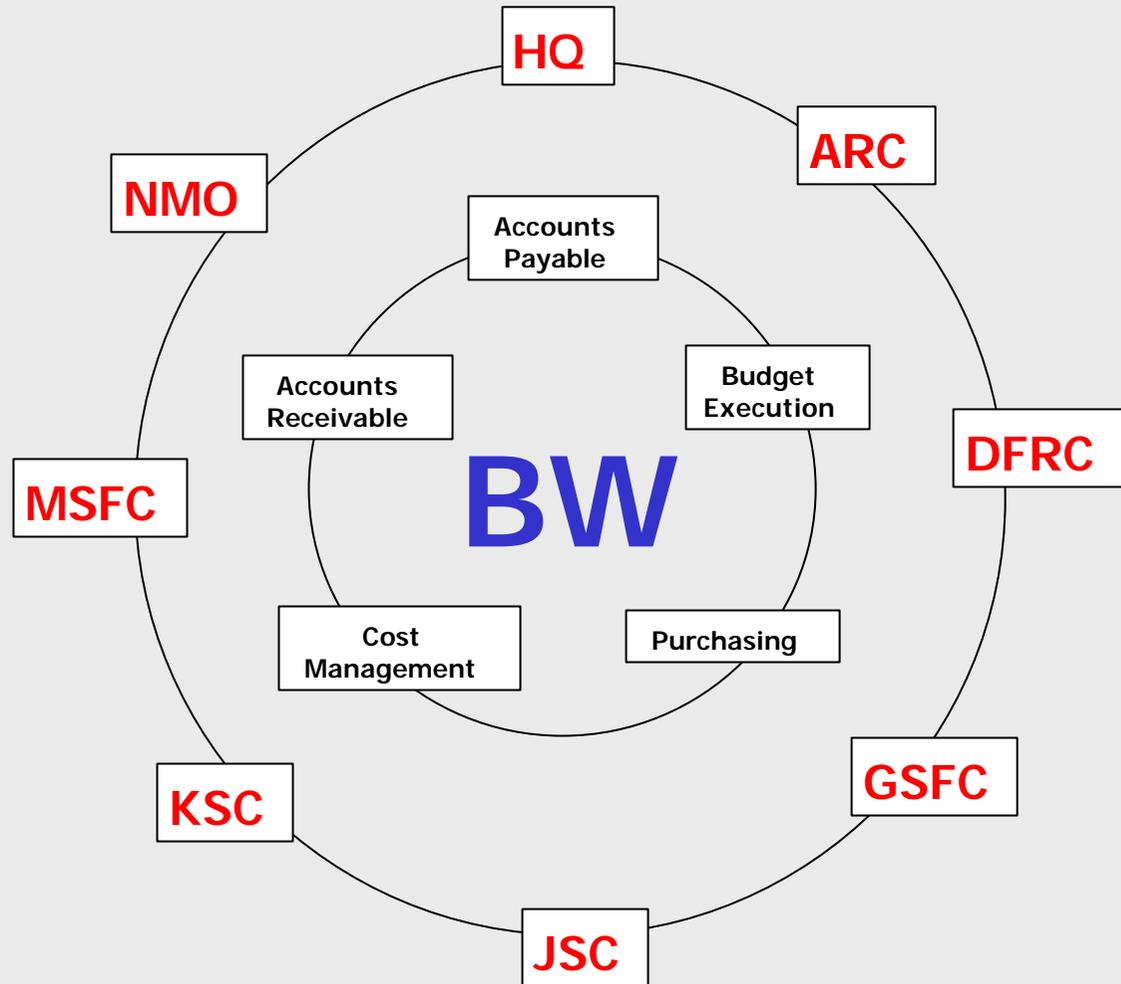
OBJECTIVE FOR TODAY

- ✍️ **Get you comfortable with using BW.**
- ✍️ **Address your specific reporting requirements.**



**Stop us at any time
to ask questions.**

The Business Warehouse is a web-based agency-wide reporting tool that enables data analysis from SAP R/3 and other business applications such as Travel Manager and TLC.



BW OVERVIEW

BW allows end-users to access data and customize queries from a web browser. Internet Explorer 6.0 must be used.





Data is uploaded to the warehouse every night.

Data can easily be exported to MS Excel.

Characteristics:

Fields that organize data and define levels of detail in the query

Examples: Business Area, Fund, Fund Center

Key Figures:

Amounts or numerical values that can be summed or aggregated.

Examples: Budget, Commitments, Obligations

BW BOOKMARKS

- ✍ **BW contains over 60 Standard Reports that offer a wide variety of data elements.**
- ✍ **Various filters and formatting options can be applied to these Standard Reports to meet your specific reporting requirements.**
- ✍ **Once a Standard Report is customized, it can be saved as a Bookmark to be viewed at a later time.**
- ✍ **Opening a Bookmark will display the most current data in the system.**
- ✍ **Bookmarks can be shared with others to save time in the customization process.**

USER and SUPER USER



User contacts the Super User to discuss the requirements.

Super User confirms that the report does not already exist.

Super User submits a New Report Request Form to the Developer.

HQ REPORT DEVELOPERS

BASO:
Steve Kuehm
Stephe Giese



Developer works with Super User in clarifying requirements and develops the report.

COMPETENCY CENTER



Developer works with the Competency Center in getting the custom report approved and prioritized for publishing.



HANDS-ON EXERCISES

THE END

Thank You